

# JPN Apex Trauma Centre, AIIMS

Medical Record Section

New Delhi

## MLC OPINION PROCEDURE

Consequent upon, necessary discussion within Department the following steps should be followed for obtaining necessary MLC opinion from JPNATC:

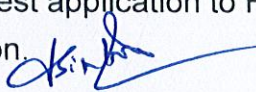
Step No:

1. Concerned Police Investigating Officer [I.O ] should submit complete request application for obtaining MLC opinion to the Office of Addl. M S, JPNATC with following attached documents:

- Request application for MLC opinion
- Original Hospital MLC
- X-rays file/s & its Reports
- Attested Discharge Summary/Death Note.

If patient is transfer out / LAMA / Abscond / DAMA from Trauma Centre; then, subsequent treatment documents copy of other Hospital's must attach.

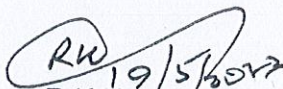
The request Application of I.O must be affixed concerned Police Station Stamp, I.O. Name, Phone No., Belt No. and request application submission date.

2. Addl. M.S. shall Forwarded same request application to Faculty in-charge, MRS for <sup>for further processing of</sup> issuing necessary MLC opinion. 
3. MRS-office shall receive same forwarded application and make entry in MLC Opinion register of MRS-TC.
4. In MRS-office, as per SR duty roster provided by Emergency Medicine Deptt. Posted in TC, MLC opinion from concerned SR/JR can be obtained.
5. After Final opinion, MLC opinion report is being issued to concerned I.O. with receiving entry in Receipt MLC opinion register.


6. For obtaining Final MLC opinion from JPNATC, it takes at least 01 week, to issue report from MRS-office to concerned I.O.

[NB: In case, if concerned SR/JR is on Official Leave or in Emergency Duty, the final MLC Opinion report can be issued only after his/her joining duty in TC.]

7. In case, the concerned SR/JR had left his/her Services from JPNATC then application can be Forwarded to Forensic Medicine Office, Room No. 116, JPNATC for final opinion. The final MLC opinion report shall be issued from Forensic Medicine Office, itself to I.O.
8. Next, in case for obtaining subsequent MLC opinion, the Judicial Magistrate's written order must be attached with I.O's submitted request application. The final subsequent MLC opinion report can be received and issued from Forensic Medicine Office, JPNATC only.
9. Prior, submission of request application for MLC opinion, the Concerned I.O. can obtained following documents from :
- The original MLC copy & X-ray File/s and its Report can be obtained from Delhi Police Post at JPNATC.
  - Attested Discharge Summary/Death Note can be obtained from MRS office with written formal request application from concerned I.O. with Police Station Stamp.


  
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Faculty in-charge, MRS

  
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